



**Vinati Organics Limited**

(CIN: L24116MH1989PLC052224)

Regd. Office: B-12 & B-13/1, MIDC Industrial Area, Dist. Raigad, Mahad – 402 309, Maharashtra, India

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**PRE – ISSUE ADVERTISEMENT**

**NOTICE TO THE MEMBERS OF THE 31<sup>ST</sup> ANNUAL GENERAL MEETING AND INFORMATION REGARDING DIVIDEND**

Notice is hereby given that the Thirty First Annual General Meeting ("31<sup>st</sup> AGM") of the Company will be held on Saturday, September 26, 2020 at 11.00 A.M. IST through Video Conferencing ("VC")/Other Audio Visual Means ("OAVM ") to transact the business as set out in the Notice of the 31<sup>st</sup> AGM which is being circulated for convening the 31<sup>st</sup> AGM.

In view of the spread of COVID-19 pandemic, the Ministry of Corporate Affairs ("MCA") vide its circulars No.14/2020 dated April 8, 2020, No.17/2020 dated April 13, 2020 and No.20/2020 dated May 5, 2020 ("MCA Circulars") and the Securities Exchange Board of India ("SEBI") vide its Circular No. SEBI/HO/CFD/CMD1/CI R/P/2020/79 dated May 12, 2020 ("SEBI Circular"), allowed conducting Annual General Meeting through VC or OAVM without the physical presence of Members at a common venue.

The Notice of the 31<sup>st</sup> AGM along with the Annual Report for 2019 – 20 will be sent to all those members whose email ids are registered with the Company/Depositories /Depository Participants in accordance with the aforesaid MCA Circulars and SEBI Circular. Members may also note that the Notice of the 31<sup>st</sup> AGM and the Annual Report will be available on the Company's website at [www.vinatiorganics.com](http://www.vinatiorganics.com) and on the websites of the Stock Exchanges i. e. BSE Limited at [www.bseindia.com](http://www.bseindia.com) and the National Stock Exchange of India Limited at [www.nseindia.com](http://www.nseindia.com) and on the website of Sharex Dynamic India Pvt. Ltd., Registrar and Transfer Agents ("Sharex") at [www.sharexindia.com](http://www.sharexindia.com). Members can attend the 31<sup>st</sup> AGM through VC/OAVM facility only. The instructions for joining the 31<sup>st</sup> AGM are provided in the Notice of the 31<sup>st</sup> AGM. Members attending the Meeting through VC/OAVM shall be counted for the purposes of quorum under Section 103 of the Companies Act, 2013.

Members are requested to contact the Depository Participants in case of shares held in electronic form for permanent registration of e-mail address and Sharex in case of shares held in physical form for validating/updating their e-mail address and mobile nos. including address and bank details. Members who have not registered their email address and in consequence the Annual Report, Notice of 31<sup>st</sup> AGM and e-voting notice could not be serviced, may get their e-mail address and mobile number registered with Sharex, by clicking the link [https://sharexindia.com/Email\\_Register.html](https://sharexindia.com/Email_Register.html) by providing details such as select Company name from drop box, Folio Number, certificate Number, Shareholder name, PAN, mobile number, email id and also upload the image of share certificate and PAN card in PDF or JPEG format (up to 1MB) latest by Friday, September 18, 2020. The facility for registration of bank details for the members holding shares in physical form are also available at [https://sharexindia.com/Bank\\_Register.html](https://sharexindia.com/Bank_Register.html) by providing details such as Bank account no, bank name, IFSC code and also upload self-attested cancelled cheque leaf along with request letter duly signed in PDF or JPEG format (Up to 1MB) on or before Friday, September 18, 2020. Further Member may temporary register their e-mail addresses with the Company/RTA, on or before Friday, September 18, 2020, at

[https://sharexindia.com/Email\\_Register.html](https://sharexindia.com/Email_Register.html) by providing details such as DP /Client ID, shareholder name, PAN, Mobile no, email id. Members are requested to follow the process as guided to capture the email address and mobile number for sending the soft copy of the notice and e-voting Instructions along with the User ID and Password. In case of any queries, Members may write to [support@sharexindia.com](mailto:support@sharexindia.com). Alternatively, Members may send an e-mail request at the email id [support@sharexindia.com](mailto:support@sharexindia.com) along with scanned copy of the signed request letter providing the email address, mobile number, self-attested PAN copy and Client Master copy in case of electronic folio and copy of share certificate in case of physical shareholding.

Members will have an opportunity to cast their vote(s) remotely on the business as set forth in the Notice of the 31<sup>st</sup> AGM through remote e-voting. The manner of remote e voting for shareholders in dematerialised mode, physical mode and members who have not registered their e-mail addresses is provided in the Notice of the 31<sup>st</sup> AGM. The details will also be available on the website of the Company at [www.vinatiorganics.com](http://www.vinatiorganics.com) and on the website of Sharex at [www.sharexindia.com](http://www.sharexindia.com)

The facility for e-voting will also be provided at the 31<sup>st</sup> AGM ("Insta Poll") and Members attending the 31<sup>st</sup> AGM who have not cast their votes by remote e-voting will be able to vote at the meeting through Insta Poll.

The login credentials for casting votes through e-voting shall be made available to the members through e-mail. Members who do not receive an e-mail or whose e mail addresses are not registered with the Company/Sharex/Depository/Depository Participant(s) may generate login credentials by following the instructions given in the 31<sup>st</sup> AGM Notice.

The same login credentials should be used for attending the 31<sup>st</sup> AGM through VC/OAVM.

Members may note that the Board of Directors at its Meeting held on June 13, 2020 has recommended a Final Dividend of Re. 0.50 paise per share in addition to interim dividend of Rs.5/- per share paid in March 2020. The book closure for the purposes of final dividend for F.Y 2019 20 will be from Saturday, September 19, 2020 to Saturday, September 26, 2020. The final dividend, if approved, by the Members at the 31<sup>st</sup> AGM, will be paid electronically to Members who have updated their bank account details for receiving dividend through electronic means. For Members who have not updated their bank account details, dividend warrants/demand drafts will be sent to them in due course of time and upon normalization of postal services. To avoid delay in receiving dividend, shareholders are requested to update their bank details with their Depository Participants (where shares are held in dematerialised mode) and with Sharex (where the shares are registered in physical mode).

Pursuant to Finance Act, 2020, dividend income will be taxable in the hands of Members w. e. f. April 1, 2020 and the Company is required to deduct tax at source from dividend paid to Members at the prescribed rates.

For Resident Members, tax shall be deducted at source under Section 194 of the Income Tax Act, 1961.

Members having a valid PAN:	7.5% or as notified by the Government of India
Members not having PAN/Valid PAN:	20% or as notified by the Government of India

A Resident individual member having valid PAN, subject to fulfillment of conditions specified in the Income Tax Act, 1961 can provide Form No. 15G/15H, to avail the benefit of non-deduction of tax at source. Resident shareholders may also submit any other document(s) as prescribed under the Income Tax Act, 1961 to claim a lower/Nil withholding tax. Mentioning PAN is mandatory for Members who will be providing Form 15G/15H or any other documents to claim a lower/Nil withholding tax. No tax shall be deducted on the dividend payable to a resident individual shareholder if the total dividend to be received by them during Financial Year 2020-21 does not exceed Rs.5000.

For Non-Resident members, taxes are required to be withheld in accordance with the provisions of the Income Tax Act, 1961. The withholding tax shall be at the rate of 20% (plus applicable surcharge and cess). Certain non-resident members may be eligible to avail the benefit conferred by the Double Tax Avoidance Agreement (DTAA) between India and the Country of residence of shareholder, subject to fulfillment of conditions attached thereto. Application of beneficial DTAA Rate shall depend upon the completeness and satisfactory review by the Company, of the documents submitted by Non-Resident members. To avail beneficial rates under DTAA, the Non-Resident members will have to provide certain documents viz.; Tax Residency Certificate for FY 2020-21 from the jurisdictional tax authorities confirming residential status, Form 10F as prescribed under Income tax rules, self-attested copy of Permanent Account Number ('PAN') card, self-declaration in the format prescribed by the Company.

In order to enable the Company to determine the appropriate tax rate at which tax has to be deducted at source under the respective provisions of the Income tax Act, 1961, members are requested to upload the above mentioned details and documents In the format provided by us and as applicable to you on the link <http://www.sharexindia.com/downloads.php?formtype=2/form15/> by 05.00 p.m. IST on Friday, September 18, 2020.

**Place: Mumbai**  
**Date: August 31, 2020**

**For Vinati Organics Limited**  
**Sd/-**  
**Milind A. Wagh**  
**Company Secretary**