

**TRANSCRIPT OF THE PROCEEDINGS OF THE 31<sup>ST</sup> ANNUAL GENERAL MEETING OF VINATI ORGANICS LIMITED HELD THROUGH VIDEO CONFERENCING/OTHER AUDIO VISUAL MEANS ON SATURDAY, SEPTEMBER 26, 2020 AT 11.00 A.M.**

**PARTICIPANTS**

Ms. Vinati Saraf Mutreja - *Managing \_ Director and CEO*

Mr. J. C. Laddha -*Independent Director and Chairman of Audit Committee*

Mr. Adesh Kumar Gupta - Independent Director

Mrs. Mona Bhide - Independent Director

Dr. M. Lakshmikantam - Independent Director

Ms. Viral Saraf Mittal, Executive Director - CSR

Mr. Milind Wagh - Company Secretary

Mr. N. K. Goyal – CFO

Mr. N. Kashinath – Representative of M/s. M. M. Nissim & Co. Chartered Accountants, Statutory Auditor

Mr. Vijay Kumar Mishra, Secretarial Auditor, M/s. V K M & Associates

Since Shri Vinod Saraf, Chairman of the Company unable to attend Meeting as he was not well, Ms. Vinati Saraf Mutreja was unanimously elected as Chairperson for this Meeting by the Directors present at the meeting.

**Ms. Vinati Saraf Mutreja** - Chairperson of the Meeting

Good Morning Members! I hope that you and your family are safe and fine.”

I take great pleasure in welcoming you to the Thirty-first Annual General Meeting of your Company.

The quorum being present, the meeting can now start.

“In view of the continuing COVID-19 pandemic, and to ensure social distancing norms, this 31<sup>st</sup> Annual General Meeting of the Company is convened through Video Conferencing or Other Audio-Visual Means, in accordance with various circulars issued by the Ministry of Corporate Affairs

in this regard and in compliance with the applicable provisions of the Companies Act 2013 and SEBI Listing Regulations 2015.”

I would now request the members of Board, who are present in this meeting to introduce themselves.

**Mr. J. C. Laddha**

Good Morning Members, I, J. C. Laddha, Independent Director and Chairman of Audit Committee of the Company.

**Mr. Adesh Kumar Gupta**

Good Morning Members, I, Adesh Kumar Gupta, Independent Director of the Company

**Mrs. Mona Bhide**

Good Morning Members, I, Mona Bhide, Independent Director of the Company

**Dr. M. Lakshmikantam**

Good Morning Members, I. Dr. M. Lakshmikantam, Independent Director of the Company

Representatives of Statutory Auditors, M. M. Nissim & Co. Chartered Accountants” and Secretarial Auditors “V K M & Associates” are also attending this meeting.”

“The Statutory Register maintained under the Companies Act, 2013, are available for inspection electronically and the Members may send their request to inspect the same.”

“As the Auditors’ Reports’, Statutory and the Secretarial does not contain any qualification, observation or adverse remark, comment etc., the respective reports’ were taken as read at the meeting.”

“The Notice of the meeting along with Annual Report 2019 – 20 have already been sent to the Members through electronic mode, in accordance with the

circulars issued by the Ministry of Corporate Affairs and SEBI. and I am sure you have gone through them

The Chairperson read out the Chairman's Speech.

In conclusion, I would confirm herewith that, all efforts feasible under the circumstances have indeed been made by the Company to enable the members to participate and vote on the items are being considered in this meeting. Thank you!

I would request Mr. Milind Wagh Company Secretary to make an announcement with respect to e-voting facility which has been activated for voting at the AGM.

**Mr. Milind Wagh**

Dear Members, Good Morning!

In Compliance with the relevant provisions of the Companies Act 2013, Rules made thereunder and SEBI Listing Regulations, the Company had provided the facility of remote e-voting to the Members to exercise their right to vote on the businesses proposed to be transacted at this AGM through remote e-voting for the period commencing from September 23, 2020 to September 25, 2020. In order to facilitate voting to those Members, who could not have exercised their right to vote through remote e-voting, the Company has also provided facility to vote at this AGM through e-voting platform of National Securities Depository Limited (**NSDL**).

Mr. Vijay Kumar Mishra, M/s. VKM & Associates, Practicing Company Secretaries, has been appointed as the Scrutinizer for remote e-voting as well as e-voting at this AGM, who would scrutinize the votes and hand over the combined report on voting within forty-eight hours of conclusion of this AGM.

Upon receipt of the results of e-voting along with the Scrutinizer's Report thereon, the same shall be uploaded on the website of the Company, NSDL and shall also be submitted to the BSE Ltd. And National Stock Exchange of India Ltd..

Since this meeting is being held through Video Conference/Other Audio Visual Means and the resolutions mentioned in the Notice convening this meeting have already been put to the vote through “remote e-voting” there is no proposing and seconding of resolutions.

Thank you! I, now request the Chairperson to please continue with the proceedings.

**Ms. Vinati Saraf Mutreja**

The Company had provided the facility to the Members to register themselves in advance during the prescribed time given in the notice of the AGM, by sending request from their registered email ID to express their views or ask questions during the AGM.

The Chairperson thereafter called upon the registered speakers, one by one, to ask their questions, seek clarifications or give suggestions/comments, if any.

The Chairperson then answered all the queries/clarifications to the satisfaction of the members and also noted the suggestions and comments given by them.

The Chairperson then placed on record her grateful appreciation to all the customers, bankers, employees and most importantly, the Members of the Company, for their continued support.

The Chairperson once again thanked the Members of the Company for attending the Thirty First AGM of the Company.

Now those Members, who have not voted through remote e-voting, were allowed to cast their vote(s) during next 15 minutes. The Chairperson authorize Company Secretary to receive the combined e-voting results from the Scrutinizer and submit the same to the stock exchange(s).

Then meeting was concluded.

Thank you!