

VINATI ORGANICS LIMITED

ARCHIVAL POLICY

[Pursuant to Regulation 30(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]

1. Background:

As per Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), the Company is required to frame an Archival Policy ('Policy') for archival of the disclosure of events or information made to stock exchanges and placed on the Company's website.

2. Objective of the Policy:

Pursuant to Regulation 30(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), the Company shall disclose on its official website all such events or information which have been disclosed to the Stock Exchanges. All such disclosures shall be made available on the Company's website for a **minimum period of five (5) years** and thereafter archived as per the archival policy of the Company.

3. Archival of Information:

Accordingly, all events and information disclosed to the Stock Exchanges under Regulation 30 of the Listing Regulations shall be hosted on the website of the Company for an active period of **at least five (5) years**. Upon completion of the initial five-year period, such disclosures shall be transferred to the archived section of the website and maintained for a **further period of at least three (3) years** (totalling an aggregate retention period of eight (8) years), or for such longer period as may be deemed appropriate by the Company or required under applicable statutory laws. This Policy shall be disclosed on the Company's website i.e. www.vinatiorganics.com.

Audio recordings and video recordings shall be hosted on the website of the listed entity for a minimum period of Two (2) years and thereafter as per the preservation policy of the Company, and transcripts of post earnings or quarterly calls, by whatever name called, conducted physically or through digital means shall be hosted on the website of the listed entity for a minimum period of (5) Five years.

4. General:

In case of any subsequent changes in the provisions of the Listing Regulations or any other Regulations which make any of the clauses/provisions in this Policy inconsistent with the Listing Regulations, the provisions of the Listing Regulations shall prevail over this Policy.

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5. Effective Date:

This Policy of the Company shall be effective from December 1, 2015.

6. Amendments:

The Board of Directors / Audit Committee may review and revise this Policy from time to time on a need-driven basis or pursuant to statutory updates.

In case of any subsequent changes or clarifications issued under the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 or applicable laws, the statutory provisions shall automatically prevail over this Policy.

Document History & Version Control

Version No	Adopted / Approved By	Approval Date	Description / Summary of Changes
1.0	Board of Directors	November 14, 2015	Initial adoption of the Policy pursuant to Regulation 30(8) of SEBI (LODR) Regulations, 2015.
2.0	Board of Directors	February 1, 2025	Periodic Review of Policy.
