"G" Block, Plot No. C38 & C39, Behind MCA, Bandra Kurla Complex, Bandra (E), Mumbai - 400 051, India. Phone : 91-22-6124 0444 / 6124 0428

Fax : 91-22-6124 0438

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FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS HELD ON 28TH MARCH, 2019 AT 12.00 P.M. AT DAVE & GIRISH & CO., 1ST FLOOR, SETHNA BLDG., 55, MAHARSHI KARVE ROAD, MUMBAI – 400 002.

# Name of the Independent Directors Present:

- 1. Mr. R. K. Saraswat
- 2. Mrs. Mona Bhide
- 3. Mr. C. B. Gokhale
- 4. Mr. A. A. Krishnan

#### **Details of the Programme:**

- 1. About the Company
- 2. Recent Developments
- 3. Nature of the industry and Business models
- **4.** SEBI (Listing Obligations and Disclosure Requirements), (Amendments) Regulations, 2018
- 5. Independent Directors:
  - a) Role
  - b) Duties
  - c) Rights
- 6. Secretarial Standard Board Meeting
- 7. Secretarial Standard General Meeting

Time of commencement: 12 p.m.

Time of conclusion: 12.30 p.m.

No of hours spent: 30 minutes

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FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS HELD ON MONDAY, 2<sup>ND</sup> MARCH, 2020 AT 3.30 P.M. AT THE CORPORATE OFFICE OF THE COMPANY AT PARINEE CRESCENZO, A WING, 1102, 11<sup>TH</sup> FLOOR, 'G' BLOCK, PLOT NO. C38 & C39, BEHIND MCA, BANDRA KURLA COMPLEX, BANDRA (E), MUMBAI – 400 051.

The Company has a familiarization programme for Independent Directors (copy available on the Company's website). The objective of the familiarization programme is to provide training to Independent Directors at the time of their joining and also thereafter on a continual basis so as to enable them to understand the Company - its operations, business, industry and environment in which it functions and the regulatory environment applicable to it. The duration of each programme ranges between 30 minutes to 1 hour each.

During the financial year 2019-20, the following familiarization programmes for Independent Directors were conducted –

| Sr.<br>No. | Subject matter of the programmes                        | No. of<br>Independent<br>Directors<br>attended the<br>programmes | No. of hours spent by Independent Directors | Name of the Independent Directors Present |
|------------|---|--|---|---|
| 1.         | About the Company                                       | 4  | 1.30 hrs                                    | a. Mr. Adesh<br>Kumar Gupta               |
| 2.         | Nature of the industry and Business models              |  |   | b. Mr. Jagdish                            |
| 3.         | Recent Developments in business operation               |  |   | Chandra Laddha                            |
| 4.         | Recent regulatory updates and its effect on the Company |  |   | c. Ms. Mona<br>Mukund Bhide               |
| 5.         | Roles, Rights,<br>Responsibilities of the<br>directors  |  |   | d. Prof. M. Lakshmi<br>Kantam             |
| 6.         | Update on CSR Programme undertaken by the Company       |  |   |   |

| Total no. of hours spent on familiarization programme in the | Approximately 1.30 hours |
|--|--------------------------|
| financial year 2019-20                                       |                          |
| Cumulative hours spent on familiarization till date          | Approximately 8 hours    |

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FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS HELD ON TUESDAY, 2<sup>ND</sup> FEBRUARY, 2021 AT 10.00 A.M. AT THE CORPORATE OFFICE OF THE COMPANY AT PARINEE CRESCENZO, A WING, 1102, 11<sup>TH</sup> FLOOR, 'G' BLOCK, PLOT NO. C38 & C39, BEHIND MCA, BANDRA KURLA COMPLEX, BANDRA (E), MUMBAI – 400 051.

The Company has a familiarization programme for Independent Directors (copy available on the Company's website). The objective of the familiarization programme is to provide training to Independent Directors at the time of their joining and also thereafter on a continual basis so as to enable them to understand the Company - its operations, business, industry and environment in which it functions and the regulatory environment applicable to it. The duration of each programme ranges between 30 minutes to 1 hour each.

During the financial year 2020-21, the following familiarization programmes for Independent Directors were conducted –

| Sr.<br>No. | Subject matter of the Programmes                        | No. of<br>Independent<br>Directors<br>attended the<br>programmes | No. of hours spent by Independent Directors | Name of the Independent Directors Present |
|------------|---|--|---|---|
| 1.         | About the Company                                       | 4  | 1.30 hrs                                    | a. Mr. Adesh<br>Kumar Gupta               |
| 2.         | Nature of the industry and Business models              |  |   | b. Mr. Jagdish                            |
| 3.         | Recent Developments in business operation               |  |   | Chandra Laddha                            |
| 4.         | Recent regulatory updates and its effect on the Company |  |   | c. Ms. Mona<br>Mukund Bhide               |
| 5.         | Roles, Rights,<br>Responsibilities of the<br>directors  |  |   | d. Prof. M. Lakshmi<br>Kantam             |
| 6.         | Update on CSR Programme undertaken by the Company       |  |   |   |

| Total no. of hours spent on familiarization programme in the | Approximately 1.30 hours |
|--|--------------------------|
| financial year 2020-21                                       |                          |
| Cumulative hours spent on familiarization till date          | Approximately 9.30 hours |

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FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS HELD ON TUESDAY, 31<sup>ST</sup> JANUARY, 2022 AT 02.00 P.M. AT THE CORPORATE OFFICE OF THE COMPANY AT PARINEE CRESCENZO, A WING, 1102, 11<sup>TH</sup> FLOOR, 'G' BLOCK, PLOT NO. C38 & C39, BEHIND MCA, BANDRA KURLA COMPLEX, BANDRA (E), MUMBAI – 400 051.

The Company has a familiarization programme for Independent Directors (copy available on the Company's website). The objective of the familiarization programme is to provide training to Independent Directors at the time of their joining and also thereafter on a continual basis so as to enable them to understand the Company - its operations, business, industry and environment in which it functions and the regulatory environment applicable to it. The duration of each programme ranges between 30 minutes to 1 hour each.

During the financial year 2021-22, the following familiarization programmes for Independent Directors were conducted –

| Sr.<br>No. | Subject matter of the Programmes                        | No. of<br>Independent<br>Directors<br>attended the<br>programmes | No. of hours spent by Independent Directors | Name of the Independent Directors Present |
|------------|---|--|---|---|
| 1.         | About the Company                                       | 4  | 1.30 hrs                                    | a. Mr. Adesh<br>Kumar Gupta               |
| 2.         | Nature of the industry and Business models              |  |   | b. Mr. Jagdish                            |
| 3.         | Recent Developments in business operation               |  |   | Chandra Laddha                            |
| 4.         | Recent regulatory updates and its effect on the Company |  |   | c. Ms. Mona<br>Mukund Bhide               |
| 5.         | Roles, Rights,<br>Responsibilities of the<br>directors  |  |   | d. Prof. M. Lakshmi<br>Kantam             |
| 6.         | Update on CSR Programme undertaken by the Company       |  |   |   |

| Total no. of hours spent on familiarization programme in the | Approximately 1.30 hours |
|--|--------------------------|
| financial year 2021-22                                       |                          |
| Cumulative hours spent on familiarization till date          | Approximately 11 hours   |

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FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS HELD ON MONDAY, FEBRUARY 06, 2023 AT 03.00 P.M. AT THE CORPORATE OFFICE OF THE COMPANY AT PARINEE CRESCENZO, A WING, 1102,  $11^{TH}$  FLOOR, 'G' BLOCK, PLOT NO. C38 & C39, BEHIND MCA, BANDRA KURLA COMPLEX, BANDRA (E), MUMBAI – 400 051.

The Company has a familiarization programme for Independent Directors. The objective of the familiarization programme is to provide training to Independent Directors at the time of their joining and also thereafter on a continual basis so as to enable them to understand the Company - its operations, business, industry and environment in which it functions and the regulatory environment applicable to it. The duration of each programme ranges between 30 minutes to 1 hour each.

During the financial year 2022-23, the following familiarization programmes for Independent Directors were conducted –

| Sr.<br>No. | Subject matter of the Programmes                        | No. of<br>Independent<br>Directors<br>attended the<br>programmes | No. of hours<br>spent by<br>Independent<br>Directors | Name of the<br>Independent<br>Directors Present |
|------------|---|--|--|---|
| 1.         | About the Company                                       | 4  | 1.30 hrs   | a. Mr. Adesh<br>Kumar Gupta                     |
| 2.         | Nature of the industry and Business models              |  |  | b. Mr. Jagdish                                  |
| 3.         | Recent Developments in business operation               |  |  | Chandra Laddha                                  |
| 4.         | Recent regulatory updates and its effect on the Company |  |  | c. Ms. Mona<br>Mukund Bhide                     |
| 5.         | Roles, Rights,<br>Responsibilities of the<br>Directors  |  |  | d. Prof. M. Lakshmi<br>Kantam                   |
| 6.         | Update on CSR programme undertaken by the Company       |  |  |   |

| Total no. of hours spent on familiarization programme in the | Approximately 1.30 hours  |
|--|---------------------------|
| financial year 2022-23                                       |                           |
| Cumulative hours spent on familiarization till date          | Approximately 12.30 hours |

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FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS HELD ON MONDAY, FEBRUARY 11, 2024 AT 03.00 P.M. AT THE CORPORATE OFFICE OF THE COMPANY AT PARINEE CRESCENZO, A WING, 1102, 11<sup>TH</sup> FLOOR, 'G' BLOCK, PLOT NO. C38 & C39, BEHIND MCA, BANDRA KURLA COMPLEX, BANDRA (E), MUMBAI – 400 051.

The Company has a familiarization programme for Independent Directors. The objective of the familiarization programme is to provide training to Independent Directors at the time of their joining and also thereafter on a continual basis so as to enable them to understand the Company - its operations, business, industry and environment in which it functions and the regulatory environment applicable to it. The duration of each programme ranges between 30 minutes to 1 hour each.

During the financial year 2023-24, the following familiarization programmes for Independent Directors were conducted –

| Sr.<br>No. | Subject matter of the Programmes                        | No. of<br>Independent<br>Directors<br>attended the<br>programmes | Independent | Name of the Independent Directors Present |
|------------|---|--|-------------|---|
| 1.         | About the Company                                       | 5  | 1.30 hrs    | a. Mr. Adesh<br>Kumar Gupta               |
| 2.         | Nature of the industry and Business models              |  |             | b. Mr. Jagdish                            |
| 3.         | Recent Developments in business operation               |  |             | Chandra Laddha                            |
| 4.         | Recent regulatory updates and its effect on the Company |  |             | c. Ms. Mona<br>Mukund Bhide               |
| 5.         | Roles, Rights, Responsibilities of the Directors        |  |             | d. Prof. M. Lakshmi<br>Kantam             |
| 6.         | Update on CSR Programme undertaken by the Company       |  |             | e. Dr. Prashant<br>Barve                  |

| Total no. of hours spent on familiarization programme in the | Approximately 1.30 hours  |
|--|---------------------------|
| financial year 2023-24                                       |                           |
| Cumulative hours spent on familiarization till date          | Approximately 14.00 hours |

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FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS HELD ON MONDAY, FEBRUARY 01, 2025 AT 03.00 P.M. AT THE REGISTERED OFFICE OF THE COMPANY AT B-12 & B-13/1, MIDC INDUSTRIAL AREA, RAIGAD, MAHAD, MAHARASHTRA, 402309.

The Company has a familiarization programme for Independent Directors. The objective of the familiarization programme is to provide training to Independent Directors at the time of their joining and also thereafter on a continual basis so as to enable them to understand the Company - its operations, business, industry and environment in which it functions and the regulatory environment applicable to it. The duration of each programme ranges between 30 minutes to 1 hour each.

During the financial year 2024-25, the following familiarization programmes for Independent Directors were conducted –

| Sr.<br>No. | Subject matter of the Programmes                        | No. of<br>Independent<br>Directors<br>attended the<br>programmes | No. of hours<br>spent by<br>Independent<br>Directors | Name of the Independent Directors Present |
|------------|---|--|--|---|
| 1.         | About the Company                                       | 4  | 1.30 hrs   | a. Dr. Prashant<br>Barve                  |
| 2.         | Nature of the industry and Business models              |  |  | b. Mr. Jagdish                            |
| 3.         | Recent Developments in business operation               |  |  | Chandra Laddha                            |
| 4.         | Recent regulatory updates and its effect on the Company |  |  | c. Ms. Mona                               |
| 5.         | Roles, Rights, and<br>Responsibilities of the Directors |  |  | Mukund Bhide                              |
| 6.         | Update on the CSR Programme undertaken by the Company   |  |  | d. Prof. M.<br>Lakshmi<br>Kantam          |

| Total no. of hours spent on familiarization programme in the | Approximately 1.30 hours  |
|--|---------------------------|
| financial year 2024-25                                       |                           |
| Cumulative hours spent on familiarization till date          | Approximately 15.30 hours |